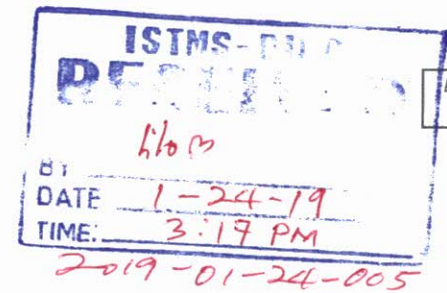


Republic of the Philippines
BUREAU OF FIRE PROTECTION
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)

We hereby request the publication of the following vacant position, which are authorized to be filled, at the BUREAU OF FIRE PROTECTION in the DILG website:

F/SSUPT RIZZARD SIMBAJON, DSC

HRMO

Date: 24-Jan-19

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer V-18	BFPB-ADOF5-14-2013	18	38,085	Bachelor's Degree relevant to the Job	8 hrs relevant training	2 yrs relevant experience	Career Service (Professional) 2nd Level Eligibility		Administrative Division, BFP NHQ
2	Administrative Officer V-18 (Supply Officer III)	BFPB-CADOF5-8-2005	18	38,085	Bachelor's Degree relevant to the Job	8 hrs relevant training	2 yrs relevant experience	Career Service (Professional) 2nd Level Eligibility		Supply and Property Accountable Service, BFP NHQ
3	Engineer I-12	BFPB-ENG1-45-1998	12	22,149	Bachelor's Degree relevant to the Job	None required	None required	RA 1080		OPFM, Oriental Mindoro, BFP Region 4B
4	Administrative Officer I (Supply Officer I)	BFPB-ADOF1-15-2005	10	18,718	Bachelor's Degree relevant to the Job	None required	None required	Career Service (Professional) 2nd Level Eligibility		Fire District III, BFP NCR
5	Administrative Aide VI-6	BFPB-ADA6-8-2013	6	14,340	Completion of two (2) years studies in college	Four (4) hours relevant training	One (1) year relevant experience	CSC Eligibility/ (Sub-Prof/First Level)		Quezon City Fire District, BFP NCR

6	Machinist I-4	BFPB-M1-3-1998	4	12,674	High School Graduate or Completion of relevant vocational/ trade course	None required	None required	Machinist (MC 11, s. 1996-Cat I)	Administrative Division, BFP NHQ
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 03, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SSUPT RIZZA D SIMBAJON, DSC

Director for Human Resource Development

Agham Road, Brgy. Bagong Pag-asa, Quezon City

rssbfpnhq10@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.