



Series of 2017



Republic of the Philippines
Department of the Interior and Local Government (DILG) - Region V, Legazpi City
Request for Publication of Vacant Positions

the CSC FO

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of *DILG Region V* in the CSC website.



[Signature]
ELOUISA T. PASTOR, CESO IV
(Head of Agency)

Date: August 06, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency applicable (if applicable)
1	Local Government Operations Officer VI	OSEC-DILGB-LG006-250-2010	22	58,717.00	Bachelor's Degree	Completion of training course for LGOOs	three (3) years of relevant experience	Career Service Prof. 2nd Level Elig.	Effective Communication, Influence, Managing Knowledge and Information, Policy Research and Analysis, Program Development and Management, Relationship Building and Technical Skills	Masbate
2	Chief Administrative Officer	OSEC-DILGB-CADOF-24-2005	24	73,299.00	Masteral Degree	24 hours of training in management and supervision	4 years in position/s involving management and supervision	Career Service Prof. 2nd Level Elig.	Core Competencies - Level 3; Leadership Competencies - Level 2 and Functional Competencies - Level 4	Regional Office
3	Administrative Aide IV	OSEC-DILGB-ADA4-164-2005	4	12,674.00	completion of two years studies in college	None Required	None required	Career Service (Sub-Professional)/First Level Eligibility	Core Competencies - Level 1; Functional Competencies - Level 1	Albay
x-x-x nothing follows x-x-x										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 15, 2018**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Performance rating in the present position for one (1) year (if applicable);
- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

[Signature]
ELOUISA T. PASTOR, CESO IV
Regional Director
Rizal Street, Legazpi City
region5bersonnel@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

*Raw
8/6/18*