



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
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**AMENDING MEMORANDUM CIRCULAR NO. 2018-212 RELATIVE THE GUIDELINES IN THE CONDUCT OF SPECIAL ELECTIONS TO FILL-UP VACANCIES IN THE SANGGUNIANG KABATAAN (SK) PURSUANT TO SECTION 19 OF REPUBLIC ACT 10742 OR THE SK REFORM ACT OF 2015**

**DILG MEMORANDUM CIRCULAR NO. 2019-04**  
**Date January 16, 2019**

This Department has previously issued Memorandum Circular No. 2018-212 providing guidelines in the conduct of special elections to fill-up vacancies in the Sangguniang Kabataan pursuant to Section 19 of Republic Act 10742 or the Sangguniang Kabataan Reform Act of 2015.

Per feedback from DILG Regional and Field Offices, these amendments are being issued, as follows:

**1. Item 5.6, Schedule of Special Elections, shall now read as:**


VACANCY	SCHEDULE OF SPECIAL ELECTIONS
<p><b>1.</b> Vacancies as a result of the May 14, 2018 Sangguniang Kabataan Electionss</p> <ul style="list-style-type: none"> <li>▪ With SK Chairperson, No SK Members</li> <li>▪ With SK Chairperson, Incomplete set of SK Members</li> <li>▪ Without SK Chairperson, complete or incomplete SK Members</li> </ul>	<p>The special elections shall be conducted <b><u>not later than March 31, 2019.</u></b></p>
<p><b>2.</b> In case an SK chairperson refuses to assume office, fails to qualify, voluntarily resigns, dies, is permanently incapacitated, is removed from office as contemplated under Section 19 (a) of RA 10742.</p>	<p>Within thirty (30) days after the vacancy shall have been filled</p>
<p><b>3.</b> All other vacancies in the office of the Sangguniang Kabataan pursuant to Section 19 (c) of RA 10742.</p>	<p>Within thirty (30) days after the vacancy shall have been filled up.</p>



2. **Item 5.8.1.3.1, Composition and Roles and Responsibilities, shall now read as:**

**Composition and Roles and Responsibilities.** – The Board of Elections Supervisors shall have the following composition and corresponding roles and responsibilities.

<b>BOARD OF ELECTIONS SUPERVISORS (BES)</b>	<b>ROLES AND RESPONSIBILITIES</b>
<p><b>Chairperson:</b></p> <ul style="list-style-type: none"> <li>• DILG City Director/ C/MLGOO</li> </ul> <p><b>Members:</b></p> <ul style="list-style-type: none"> <li>• COMELEC Elections Officer</li> <li>• CSO/NGO/faith-based representative</li> </ul>	<ol style="list-style-type: none"> <li>1. Prepare the list of official voters and post a copy thereof in the designated venue,</li> <li>2. Be the sole judge in all elections controversies relative to the elections and qualification of candidates and voters. Its decision on the matter shall be final and executory.</li> </ol> <p><u>The BES shall decide all election controversies through a resolution.</u></p> <ol style="list-style-type: none"> <li>3. Attest to the certification issued by the Elections Committee on the results of the elections.</li> <li>4. Ensure the smooth and orderly conduct of the elections.</li> </ol>

For compliance.

  
**EDUARDO M. AÑO**  
 Secretary


  
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