



Republic of the Philippines  
Department of the Interior and Local Government



June 22, 2018

**MEMORANDUM CIRCULAR**  
**NO. 2018-92**

**TO : CITY MAYORS, MUNICIPAL MAYOR, DILG REGIONAL DIRECTOR, DILG-NCR AND OTHERS CONCERNED**

**SUBJECT : GENERAL ASSEMBLY OF THE METRO MANILA COUNCILORS LEAGUE**

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The Metro Manila Councilors League (MMCL) will be conducting their General Assembly on September 7, 2018, within Metro Manila, with the theme, ***“MMCL: Leading the Metro towards a better tomorrow by instituting effective governance through collaborative partnership.”***

As represented, the highlight of the activity includes the amendment of the League’s Constitution and By-Laws and a recognition ceremony for those MMCL members who were elected to higher positions.


In view of the above, and upon the request of Councilor Richard F. Peralta, Chair and Councilor Carolyn C. Cunanan, President, both from the MMCL, all National Capital Region Local Chief Executives are encouraged to allow their sanggunian members, to participate in the said activity, on official business.

The payment of applicable traveling expenses, and a registration fee, if any, to cover the cost of hotel accommodation, meals and activity materials, per participant, may be authorized in accordance with, and subject to applicable limitations prescribed in COA Circular NO. 2012-003 dated October 29, 2012, chargeable against available local funds and to the usual accounting and auditing requirements and to all pertinent laws, rules and regulations. Likewise, the participating local government officials are reminded of the provisions of DILG Memorandum Circular No. 2018-25 dated February 28, 2018, prohibiting local government officials and employees from entering, staying and/or playing at gambling casinos.

The MMCL President shall submit a Post-Activity Report to the Secretary of Interior and Local Government, through the Director of the Bureau of Local Government Supervision, within fifteen (15) days after the conduct of the said activity, with the following prescribed format:

- I. Executive Brief;
- II. List of Participants;
- III. Outputs of Technical Sessions;
- IV. Issues and Agreements or Recommendations, if any;
- V. Total Fees and Disbursements; and
- VI. Appendices, if any.

For the information and guidance of all concerned.



EDUARDO M. AÑO

Officer-In-Charge, DILG



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