



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center
Quezon Avenue corner EDSA, Quezon City
Office of the Secretary

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MEMORANDUM CIRCULAR
No. 2014 - 119

TO : ALL MAYORS OF CITIES/CAPITAL TOWNS, PRESIDING OFFICERS AND MEMBERS OF SANGGUNIANs OF THESE CITIES/CAPITAL TOWNS, PNP PERSONNEL, DILG REGIONAL AND FIELD OFFICERS, AND OTHERS CONCERNED

SUBJECT : DIRECTING CITIES/CAPITAL TOWNS TO REQUIRE THE INSTALLATION OF CLOSED CIRCUIT TELEVISIONS (CCTV) FOR CERTAIN BUSINESS ESTABLISHMENTS IN ACCORDANCE WITH SECTION 16 (GENERAL WELFARE CLAUSE) OF REPUBLIC ACT NO. 7160 TO SUPPORT THE MAINTENANCE OF PEACE AND ORDER AND PUBLIC SAFETY

Section 16 of the Local Government Code of 1991 (RA 7160), otherwise known as the General Welfare Clause, provides that *“(E)very local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare. Within their respective territorial jurisdictions, local government units shall xxx maintain peace and order, and preserve the comfort and convenience of their inhabitants”*.

This General Welfare Clause is the delegation made by Congress to local government units (LGUs) of one of the fundamental powers of the State: police power. LGUs exercise this delegated police power through their respective local sanggunians¹. In the exercise of

¹ Roble Arrastre, Inc. vs. Villaflor, et al., G.R. No. 128509; Metropolitan Manila Development Authority v. Garin, G.R. No. 130230, 15 April 2005.



this power, local sanggunians are authorized to enact ordinances as may be necessary and proper for peace, good order, comfort, and convenience, among others, of the LGUs and their inhabitants, and for the protection of their property².

The local sanggunians may thus enact an ordinance requiring certain local businesses to install **Closed Circuit Televisions (CCTVs)**³ in their establishments, given the security and peace and order benefits that this particular equipment has been shown to offer.

In this regard, law enforcement agencies in the country have already proven that CCTVs are effective tools in crime deterrence, prevention, detection and solution since video recordings can now be used in addition to the testimonies of witnesses. CCTVs have become inexpensive especially when weighed in relation to the advantages in safety and security that this equipment can provide to business establishments and the public in general.

For this purpose, all cities/capital towns are hereby encouraged to prescribe the installation of CCTVs as a requirement to the issuance of business permits or permits to operate for the following business establishments, by enacting the corresponding ordinance⁴:

1. Banks, financial institutions, pawnshops, money-lenders, money remittance services, money changers, and the like;
2. Business establishments that are part of a national chain⁵ or have several branches in other parts of the country, such as restaurants/fast food chains; 24-hour convenience stores, drug stores, and the like;
3. Shopping malls, shopping centers, supermarkets, movie houses, theaters, hospitals and medical facilities, ports/airports/public transport terminals, places of entertainment, and the like which draw a considerable number of customers/patrons;
4. Car dealerships, gasoline/fuel refilling/service stations; and
5. Other business establishments which the Sanggunian deems proper, considering the nature of business and potential risks in their respective areas.

The aforesaid ordinance shall include, but shall not be limited to, the following provisions:

² Rural Bank of Makati vs. Municipality of Makati, G.R. No. 150763, 02 July 2004.

³A CCTV is a system which sends television signals to a limited number of screens. Video footages and images caught on camera are stored in a built-in or remote memory of the CCTV system within a given period.

⁴A sample ordinance is attached.

⁵With branches nationwide.

- The following are the minimum specifications of the CCTVs to be installed:

CAMERA:
<ul style="list-style-type: none"> - Minimum of 600 TVL Camera Resolution; - Must be able to capture video footages at 0.1 Lux Illumination; - Should have auto-iris⁶ (either fixed or vari-focal); - Should have Infrared LEDs enough to reach a distance of at least 20 meters for clear recording at 0 Lux (for areas where there is no continued sufficient lighting); - Must have at least 70 degrees Lens Angle; - The Outdoor Camera must be vandal-proof with IP 66 Weatherproof Casing.

VIDEO RECORDER:
<ul style="list-style-type: none"> - Minimum of four (4) camera input; - Minimum of 640 x 480 video resolution; - 30 frames per second (FPS) recording per camera; - Should have Hard Disk Drive/s enough to store video recording for all cameras for at least 1 month; - Must have Time Stamping Feature; - Must have an interface for storage back-up.

OTHER COMPONENTS:
<ul style="list-style-type: none"> - At least four (4) cameras covering the areas of transaction and risk. Provided that, at least one camera must be facing the street from the entrance (when applicable), with the actual number of cameras to depend on the size of the establishment and nature of business, as determined by the LGU concerned. - Should have centralized power supply for the DVR and cameras; - Should have appropriate Uninterruptible Power Supply (UPS) to provide standard and reasonable back-up power to the Video Recorder and its cameras.

- The following Installation Guide is recommended to be followed:

INSTALLATION GUIDE
<ul style="list-style-type: none"> - Cameras must be installed at a secured location with maximum area of coverage; - The Video Recorder must be mounted on a secured/ concealed location to protect the video footages from theft and/or deliberate destruction; - Whenever possible, a back-up file stored in the DVD disk (on-site or remotely) shall be recorded for archiving purposes;

⁶ A type of lens that allows maintaining the lighting level, and applicable where the light condition varies continuously, allowing the camera to adjust to get the best picture in the given lighting conditions.