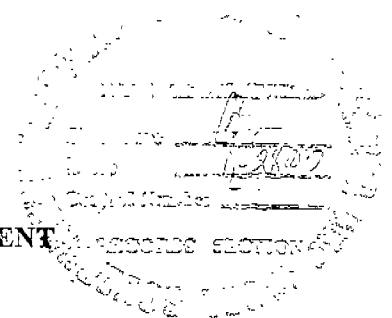


REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT

Francisco Gold Condominium II Bldg.  
Edsa cor. Mapagmahal St., Diliman, Quezon City



November 25, 2003

**MEMORANDUM CIRCULAR**  
NO. 2003-223

**TO :** ALL CITY MAYORS, MUNICIPAL MAYORS, PUNONG  
BARANGAYS AND DILG REGIONAL DIRECTOR, NATIONAL  
CAPITAL REGION

**SUBJECT :** 2003 SEARCH FOR TEN OUTSTANDING METRO-MANILA  
CLEANLINESS AIDES

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The Rotary Club of Biak-na-Bato, District 3780 Quezon City, is launching the 2003 Search for Ten Outstanding Metro Manila Cleanliness Aides, or the TOMMCA Award 2003. The Search aims to accord recognition and honor to Metro Manila Aides for their hard work, integrity and dedication to duty.

Search mechanics, criteria and related information are as follows:

1. A Metro Manila Aide may be nominated to the TOMMCA Award by the Punong Barangay where the nominee resides, the immediate supervisor in the Metropolitan Manila Development Authority (MMDA) or any civic organization.
2. In selecting a nominee, the concerned Punong Barangay, MMDA immediate supervisor or civic organization shall be guided by the following criteria:
  - efficiency rating - 30%
  - outstanding accomplishment - 40%
  - award and citation received - 10%
  - interview - 20%

and shall see to it that a nominee does not have any pending administrative or criminal case filed in any administrative body, tribunal or court.

3. In the event that there are more than one nominee from a city or municipality, the City Mayor or the Municipal Mayor shall choose the final nominee of the city or municipality to the TOMMCA Award 2003.

4. From out of the 17 top finalists from the 13 cities and 4 municipalities, the Selection Panel, composed of one representative each from the Department of the Interior and Local Government, MMDA, the business community and officials of the Biak-na-Bato Rotary Club; shall select the Ten Outstanding Metro Manila Cleanliness Aides.
5. Each awardee shall receive a trophy, cash assistance, life insurance policy coverage and scholarship grant from the Biak-na-Bato Rotary Club. The awarding ceremony will be held at the Manila Pavilion Hotel on December 17, 2003 at 6:00 P.M.

Nomination Forms are available at the TOMMCA Secretariat Office, Room 503, GLC Building, TM Kalaw corner A. Mabini St. Ermita, Manila.

For other details, all concerned are advised to contact Mr. Porfirio B. Belgica Jr., TOMMCA Chairman, through Tel. No. 404-3485 or 404-3486.

*Jose D. Lina Jr.*  
**JOSE D. LINA JR.**  
 Secretary

ATTESTED BY:

*[Signature]*  
**ALAN ROULLO TAP**  
 Head Executive Assistant

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