

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

A. Francisco Gold Condominium II Building,
EDSA corner Mapagmahal St., Diliman, Quezon City

October 21, 2003

MEMORANDUM CIRCULAR

NO. 2003-209

TO : CITY MAYORS, MUNICIPAL MAYORS, DILG
REGIONAL DIRECTORS AND OTHERS
CONCERNED

SUBJECT : 18TH SESSION OF THE EXECUTIVE COMMITTEE
OF CITY NET AND INTERNATIONAL SEMINAR
ON CITY REVITALIZATION

The City Government of Muntinlupa, with CITYNET as co-organizer, will host the 18th Session of the Executive Committee of CITY NET (Regional Network of Local Authorities for the Management of Human Settlements) and the International Seminar on City Revitalization on October 17-21, 2003 at the Bellevue Hotel, North Gate Cyberzone, Filinvest Corporate City in Alabang, Muntinlupa City.

As represented, the said activity aims to strengthen the capacities of local governments to effectively manage certain urban development issues. It will also serve as a venue for the sharing of best practices among participating local government units. The seminar will cover, among others, the following concerns:

- Local Governance;
- Local Economic Development;
- Poverty Alleviation;
- Environmental Protection;
- Waste Management;
- Peace and Order;
- Heritage Conservation



In this connection, all City Mayors and Municipal Mayors, whose priority thrusts are consistent with the intent of the above-mentioned undertaking, are hereby encouraged to attend the said activity on official business. The payment of applicable traveling expenses, and a seminar fee, if any, to defray the costs of hotel accommodation, meals and conference materials, per participant, may be authorized chargeable against local funds, subject to the availability thereof, to the usual accounting and auditing requirements and to all pertinent laws, rules and regulations.

The City Mayor of Muntinlupa, or his authorized representative, shall present a Post-Activity Report, in power point, on the highlights of the said activity to include potential areas of partnership with the DILG, to concerned officials of this Department in the afternoon of November 7, 2003 at the DILG OSEC Conference Room. For this purpose, concerned personnel are advised to coordinate directly with the Director of the Bureau of Local Government Supervision, through the Division Chief of the Leagues Assistance Division, also of the same Bureau at Telephone No. (02) 925-11-51 or (02) 925-03-73.

Likewise, a written report shall be submitted to, through the Director of Bureau of Local Government Supervision, the Secretary of Interior and Local Government, within fifteen (15) days after the end of the above-stated undertaking, with the following suggested format:

- I. Executive Summary;
- II. List of Participants;
- III. Seminar Modules;
- IV. Highlights of Technical Sessions;
- V. Seminar Evaluation;
- VI. Issues and Recommendations;
- VII. Total Seminar Fees and Disbursements; and
- VIII. Appendices, if any.

For the information of all concerned.


JOSE D. LINA JR.
Secretary 

Attested by:


ATTY. ALAN ROELO YAP
Head Executive Assistant