



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

A. Francisco Gold Condominium II EDSA Cor. Mapagmahal St.
Diliman, Quezon City

RECORDED
8-27-03
DILG REGIONAL OFFICE
CITY DIRECTORS, MUNICIPAL LOCAL GOVERNMENT OFFICERS AND OTHERS CONCERNED

August 26, 2003

MEMORANDUM-CIRCULAR

NO. 2003-177

FOR : ALL MAYORS, PUNONG BARANGAYS DILG REGIONAL, CITY DIRECTORS, MUNICIPAL LOCAL GOVERNMENT OFFICERS AND OTHERS CONCERNED

SUBJECT : OCTOBER 18, 2003 SYNCHRONIZED BARANGAY ASSEMBLY DAY (PP 342 AND DILG MC-2003-57)

In reference to Presidential Proclamation No. 342 issued on March 18, 2003, and DILG Memo-Circular No. 2003-57, all concerned are reminded of the 18 October 2003 Synchronized Barangay Assembly Day activity.

All punong barangays together with the members of the Sangguniang Barangay are enjoined to conduct the Barangay Assembly on the said date as provided in PP342. All concerned are advised to prepare the Barangay Executive Report which should cover, but not limited to the following:

- ◆ Accomplishment Report and Financial Report on Estimated Expenses for the Current Year 2003 covering the period February – December 2003, e.g. Infrastructure, P/P/As, Transportation and Traveling Allowance, etc.
- ◆ Barangay Operational Plan and Financial Plan for the next calendar year 2004;
- ◆ Situationer on:
 - ✓ Peace and Order
 - ✓ Anti-Terrorism
 - ✓ Anti-Drug Abuse
 - ✓ Health
 - ✓ Environment
 - ✓ Solid Waste Management
- ◆ Measures to address issues and concerns

All City/Municipal Mayors are requested to advise all Punong Barangays under their supervision to conduct and prepare all the necessary plans for said activities on the date as specified in P P 342 and DILG MC-2003-57.

All DILG officers are directed to cause the widest dissemination of this issuance and submission of reports on said activity to the National Barangay Operations Office (NBOO), DILG, Francisco Gold Condo, EDSA corner Mapagmahal St., Diliman, Quezon City.

For information, guidance and compliance.

Attested by:

ATTY. ALAN ROLLLO YAP
Head Executive Assistant

JOSE D. LINA JR.
Secretary