



Document Code		
FM-QP-AS-GSD-05-06		
Rev. No.	Eff. Date	Page
00	10.01.15	1 of 4

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG - NAPOLCOM Center, EDSA Corner Quezon Avenue, Quezon City
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CENTRAL OFFICE BIDS AND AWARDS COMMITTEE (COBAC)

MINUTES OF THE MEETING **Pre-Bidding Conference for the Procurement of Business Intelligence** **Platform Subscription** **August 3, 2020 – 1:30 p.m** **via ZOOM (Videoconferencing)**

PRESENT VIA ZOOM:

1. ATTY. JENA J. JAVAREZ - Vice Chairperson, COBAC
2. DIR. LOIDA S. LINSON - Member, COBAC
3. DIR. SARA JANE M. CERESO - Member, COBAC
4. ENGR. MA.TERESA H. CONCEPCION - Member, COBAC
5. ATTY. GINA V. WENCESLAO - Head, TWG-Goods & Services
6. ATTY. ROSE SHAYNE T. DUAZO-HUESCA - Member, TWG-G&S
7. MS. BEATRIZ QUIAMBAO - Member, TWG-G&S
8. MS. MARIVIC CONCEPCION DG. NARCISO - Member, TWG-G&S
9. ENGR. REY L. NEO - Member, TWG-G&S
10. MR. DANILO TAM - Member, TWG-G&S
11. MS. LESLIE B. CAÑAFRANCA - Member, COBAC Secretariat
12. MS. DORIS G. LABOG - Member, COBAC Secretariat
13. MR. ROLDAN P. PINEDA - Member, COBAC Secretariat
14. MS. IRISH M. COMPONION - Member, COBAC Secretariat
15. MS. MURIEL T. AUTENCIO - Member, COBAC Secretariat
16. MS. LAURENE ASHLEY S. QUIROS - Member, COBAC Secretariat
17. MS. FAE LOISE M. SALOSAGCOL - Member, COBAC Secretariat
18. MS. FAYE MICHELLE B. MARAGGUN - Member, COBAC Secretariat
19. MS. GEMZI JANZ A. DIMACISIL - Member, COBAC Secretariat
20. MS. MARY JOY I. PEDRERO - Member, COBAC Secretariat
21. MS. YVETTE M. GARCIA - End User (ISTMS)
22. MR. JOHN EDWAR DUCUSIN - End User (ISTMS)
23. MR. ERIC MARVIN E. BASTE - End User (ISTMS)
24. MS. CRISTELYN S. CALISIN - End User (ISTMS)

Document Code		
FM-QP-AS-GSD-05-06		
Rev. No.	Eff. Date	Page
00	10.01.15	2 of 4

PROSPECTIVE BIDDERS PRESENT VIA ZOOM:

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|-------------------------------|---|---|
| 1. EXAKT IT SERVICES, INC, | - | represented by Mr. Jasper Dan Estareja, Ms. Angelica Ong, Ms. Churchill Hill Repedro, and Ms. Joane Enfestan, |
| 2. RED CORE SOLUTIONS | - | represented by Ms. Leah Angelica Tolentino, Mr. Christian O. Bailon, and Mr. Francis John Francisco |
| 3. INFOCENTRIC SOLUTIONS, INC | - | represented by Mr. Adrian Castro and Ms. Kitchie Engracial |

I. CALL TO ORDER

Attorney Jena J. Javarez, Vice Chairperson of the Central Office Bids and Awards Committee (COBAC), called the meeting to order at 1:31 in the afternoon upon confirmation from the COBAC Secretariat that there was a quorum to proceed with the Pre-Bidding Conference for the Procurement of Business Intelligence Platform Subscription.

II. AGENDA:

- Pre-Bidding Conference for the Procurement of Business Intelligence Platform Subscription by the ISTMS with an Approved Budget for the Contract (ABC) of Five Million Two Hundred Twenty Thousand Pesos (Php 5,220,000.00).

Document Code		
FM-QP-AS-GSD-05-06		
Rev. No.	Eff. Date	Page
00	10.01.15	3 of 4

III. BUSINESS MATTERS:

Atty. Javarez acknowledged the presence of the COBAC Members, Technical Working Group for Goods and Services (TWG-G&S) Members, COBAC Secretariat, and Representatives from the end user unit, ISTMS. She also acknowledged the presence of the prospective bidders, Exakt IT Services, Inc., Red Core Solutions, and Infocentric Solutions Inc.

Ms. Laurene Ashley S. Quiros, Member of the COBAC Secretariat, then presented to the prospective bidders some important reminders and instructions.

After Ms. Quiros' presentation, Atty. Javarez, opened the floor for the bidders to ask their queries/clarifications regarding the said procurement project.

Mr. Jasper Dan Estareja from Exakt IT Services Inc. clarified whether the delivery period is forty-five (45) calendar days or thirty (30) calendar days upon receipt of Notice to Proceed (NTP).

Ms. Cristelyn S. Calisin from the ISTMS responded that the delivery period is 45 calendar days upon receipt of NTP.

Atty. Javarez asked Mr. Estareja if he has other questions or clarifications.

Mr. Estareja answered none.

Atty. Javarez asked other bidders for their queries.

Representatives from Red Core Solutions and Infocentric Solutions, Inc. manifested that they have no question or clarification.

With no questions from the Body, Engr. Ma. Theresa H. Concepcion, Member of the COBAC, moved to terminate the Pre-Bidding Conference for the Procurement of Business Intelligence Platform Subscription, and the motion was seconded by Dir. Sara Jane M. Cerezo, another Member of COBAC. Atty. Javarez declared the motion carried and thanked everyone for attending the online meeting.

Document Code		
FM-QP-AS-GSD-05-06		
Rev. No.	Eff. Date	Page
00	10.01.15	4 of 4


IV. ADJOURNMENT:

Having no other business to discuss, the Body adjourned the meeting at 1:53 in the afternoon.

Prepared by:


FAYE MICHELLE B. MARAGGUN
Member, COBAC Secretariat

Noted by:


ELNORA A. VELASCO
Head, COBAC Secretariat


ATTY. JENA J. JAVAREZ
Vice Chairperson, COBAC

Pre-Bidding Conference for the Procurement of Business Intelligence Platform Subscription
August 3, 2020 – 1:30 p.m.
via ZOOM (Videoconferencing)
DATE PREPARED: AUGUST 5, 2020