



MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT		RFQ No	2020-182
Name of Procuring Entity:	DILG	Date:	July 27, 2020
Office/End User:	LEO PMO and ISTMS		
Company Name			
Address			

***PhilGEPS Registration No.**
 Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

- TERMS AND CONDITIONS:**
- | | |
|--|---|
| 1. Bidders shall provide correct and accurate information required in this form. | 7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). |
| 2. Bidders may quote for any or all items. | 8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. |
| 3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission. | 9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it. |
| 4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. | |
| 5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. | |
| 6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein. | |

APPROVED BUDGET FOR THE CONTRACT (ABC): PHP 676,540.00	<i>f. Velasco</i> ELNORA A. VELASCO Chief, General Services Division
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ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
1	External Hard Drive, 2TB USB 3.0	6	unit	4,700.00	
2	USB Flash Drive, 32GB (Plug and Play)	14	unit	550.00	
3	USB Mouse	2	unit	310.00	
4	USB Keyboard	2	unit	410.00	
5	Printer <i>Technical Specifications</i> Print Speed: Photo-Approx. 69-90 sec/photo, draft A4 up to 33ppm/15ppm, A4 Simplex up to 10-5.0 ipm Printer Operating Software: MAC OS X 10.6.8 or later, Windows XP/Vista/7/8/8.1/10 Windows Server 2003/2008/2012/2016 Interface USB 2.0 Network: Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct	4	unit	10,700.00	
6	Webcam (Full HD Webcam) <i>Technical Specifications</i> 16MP Image Resolution 2MP (108p) Video Resolution 30 fps At least 60 degrees view angle Built-in Microphone USB 2.0 Plug and Play Anti-Glare Compatible to Windows 10 and its counterpart equivalent xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx REF: PR No. 2020-308 dated July 24, 2020 PUR: For official use of LEO PMO; and	420	unit	1,420.00	

WARRANTY	Price Validity
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After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.



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APPROVED BUDGET FOR THE CONTRACT (ABC): PHP 676,540.00	<i>[Signature]</i> ELNORA A. VELASCO Chief, General Services Division
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ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
	PR No. 2020-310 dated July 15, 2020 PUR: For official use of DILG				
	<p>NOTE:</p> <p>*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements.</p> <ol style="list-style-type: none"> Valid Business Permit for 2020 PhilGEPS Registration No. (Please indicate on the space provided above) Accomplished and Notarized Omnibus Sworn Statement (Digital/Scanned Copy) Income Tax Returns (Annual Income Tax Return of year 2019) Others: <ol style="list-style-type: none"> Any documents to prove that the signatory of the quotation is authorized representative of the company, or Photocopy of ID bearing the pictures/ signature of the representatives. <p>*Please submit your quotation/s together with the Eligibility Documents on/or before August 4, 2020 at 5:00 pm addressed to the DILG Shopping and Negotiated Procurement Committee (SNPC) through any of the following:</p> <ol style="list-style-type: none"> Email us at procurement.dilgcentral@gmail.com; Fax to TeleFax No. 8926-6256; or Deliver on hand at the lobby area of DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City. 				

WARRANTY	Price Validity
After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.	
_____ Printed Name/Signature/Date	
_____ Tel. No./Cellphone No.	