



Republic of the Philippines

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City
<http://www.dilg.gov.ph>

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CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF THE MEETING

Pre-Bidding Conference for the Procurement of Information and Communication
Technology (ICT Resources) (Lots 1-4)
May 16, 2019 2:30 P.M.
27th Floor, DILG-NAPOLCOM Center

PRESENT:

- | | | |
|-----------------------------------------|---|----------------------------------|
| 1. ASEC. RICOJUDGE JANVIER M. ECHIVERRI | - | Chairperson, COBAC |
| 2. ATTY. JENA J. JAVAREZ | - | Vice Chairperson, COBAC |
| 3. DIR. LOIDA S. LINSON | - | Member, COBAC |
| 4. DIR. VIVIAN P. SUANSING | - | Member, COBAC |
| 5. ATTY. GINA V. WENCESLAO | - | Member, TWG for Goods & Services |
| 6. ATTY. ROSE SHAYNE T. DUAZO | - | Member, TWG-G&S |
| 7. MS. BEATRIZ Z. QUIAMBAO | - | Member, TWG-G&S |
| 8. MS. MARY KATHLEEN P. SARMIENTO | - | Member, TWG-G&S |
| 9. MS. MARIVIC CONCEPCION DG. NARCISO | - | Member, TWG-G&S |
| 10. MR. DANILO TAM | - | Member, TWG-G&S |
| 11. MS. ELNORA A. VELASCO | - | Head, BAC Secretariat |
| 12. MS. LESLIE B. CAÑAFRANCA | - | Member, BAC Secretariat |
| 13. MS. DORIS G. LABOG | - | Member, BAC Secretariat |
| 14. MR. ROLDAN P. PINEDA | - | Member, BAC Secretariat |
| 15. MS. IRISH M. COMPONION | - | Member, BAC Secretariat |
| 16. MS. LAURENE ASHLEY S. QUIROS | - | Member, BAC Secretariat |
| 17. MS. FAE LOISE M. SALOSAGCOL | - | Member, BAC Secretariat |
| 18. MS. MARY JOY I. PEDRERO | - | Member, BAC Secretariat |
| 19. MS. FAYE MICHELLE B. MARAGGUN | - | JO, BAC Secretariat Section |
| 20. MR. RALPH REGALA | - | End user (ISTMS) |

OBSERVERS:

- | | | |
|----------------------|---|-------------------------------------------|
| 1. MS. SUSAN GUIDO | - | People Power Volunteers for Reform (PPVR) |
| 2. MS. AMOR VILLARBA | - | PPVR |

BIDDER:

Lot 4 (Interactive LED Touchscreen Display)

- | | | |
|-----------------------|---|------------------------------------|
| 1. THE BRAIN COMPUTER | - | represented by Ms. Elizabeth David |
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I. CALL TO ORDER:

Assistant Secretary Ricojudge Janvier M. Echiverri, Chairperson of the Central Office Bids and Awards Committee (COBAC), called the meeting to order at 3:05 in the afternoon upon confirmation from the Bids and Awards (BAC) Secretariat that there was a quorum for the Pre-Bidding Conference for the Procurement of Information and Communication Technology (ICT Resources) (Lots 1-4).

II. AGENDA:

Pre-Bidding Conference for the Procurement of Information and Communication Technology (ICT Resources) (Lots 1-4), with the following details:

LOT NO.	ITEM DESCRIPTION	Approved Budget for the Contract (ABC)
1	Server	Php 265,000.00
2	High-end Scanner	Php 329,000.00
3	Netbook Computer	Php 330,000.00
4	Interactive LED Touchscreen Display	Php 520,000.00
	Total ABC	Php 1,444,000.00

III. BUSINESS MATTERS:

ASec. Echiverri acknowledged the presence of the COBAC Members, Technical Working Group (TWG) Members, BAC Secretariat, and Observers from the People Power Volunteers for Reform (PPVR). He also acknowledged the presence of the representative of the lone bidder for Lot 4, The Brain Computer.

After acknowledging the Body, ASec. Echiverri stated that the purpose of the Pre-Bidding Conference is to clarify any concerns regarding the procurement at hand. He then turned the floor over to the BAC Secretariat for some important reminders to the bidder.

Mr. Roldan P. Pineda, Member of the BAC Secretariat, discussed about the different eligibility, technical and financial requirements, and other instructions as stipulated in the Bidding Documents.

After the presentation of Mr. Pineda, ASec. Echiverri asked the bidder if she has any question or clarification about the procurement project.

Ms. Elizabeth David of The Brain Computer answered that she has no question or clarification.

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IV. ADJOURNMENT:

Having no other business to discuss, the Body adjourned the meeting at 3:40 in the afternoon.

Prepared by:


DORIS G. LABOG
 Member, COBAC Secretariat

Noted by:


MS. ELNORA A. VELASCO
 Head, COBAC Secretariat


RICOJUDGE JANVIER M. ECHIVERRI
 Chairperson, COBAC