

**MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT**RFQ No. : **2019-212**

Name of Procuring Entity: DILG

Date: April 04, 2019

Office/End User: **CFCR-PMO**

Company Name

Address

Business Permit No.

TIN

PhilGEPS Registration No.

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all items.
3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.
4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 153,000.00

[Signature]
ELNORA A. VELASCO
Chief, General Services Division

| ITEM NO. | ITEM DESCRIPTION | QTY. | UNIT | ABC PER ITEM | PRICE PER UNIT |
|----------|---|------|------|--------------|----------------|
| 1 | MULTIFUNCTION COLORED PRINTER Specifications: Functionality: Color Printing and Copying, Color Scanning and Fax (optional) Max Printng Speed (A4): 27 pages per minute Max Printng Resolution: up to 1200 x 6000 dpi Support Media Sizes: A4, Legal, Executive, Letter (US), A5, A6 Photo (10 x 15), Photo 2L (13 x 18cm), Index Card (127 x 203mm) Input Paper Capacity: up to 100 sheets Outpur Paper Capacity: Min. of 50 sheets Weight: not more than 8.5kg. Interface/Connectivity: USB 2.0, WiFi Power Source: AC 220-240V, 50/60Hz Green Energy Standard Compliance: Energy Star Certification | 7 | unit | 7,500.00 | |
| 2 | MONOCHROME LASER PRINTER Specifications: Functionality: Laser Printing (black toner cartridge) Max. Printing Speed (A4): up to 21 pages per minute Printer Out Time (First Copy): no longer than 10 sec. | 7 | unit | 6,500.00 | |

Warranty

Price Validity

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

My: 6143719
PD: 4/10/19

Printed Name/Signature/Date

Revised Form 2012

AS:GSD:PS

JJJ:EAV:LBC:IMC:RGR

Tel. No./Cellphone No.

CD - 4/10/19

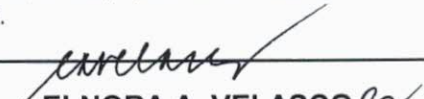


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| Office/End User: | CFCR-PMO | |
| Company Name | | |
| Address | | |
| Business Permit No. | | |
| TIN | | |
| PhilGEPS Registration No. | | |

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| APPROVED BUDGET FOR THE CONTRACT (ABC): PHP 153,000.00 |  ELNORA A. VELASCO Chief, General Services Division |
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| ITEM NO. | ITEM DESCRIPTION | QTY. | UNIT | ABC PER ITEM | PRICE PER UNIT |
|----------|---|------|------|--------------|----------------|
| 3 | Memory: 64MB Input Paper Capacity: up to 150 sheets Output Paper Capacity: up to 100 sheets Max. Printing Resolution: up to 1200 x 1200 dpi Interface/Connectivity: USB 2.0 WLAN 802.11b/g/n, WiFi Direct Power Source: AC 220-240 volts, 50/60Hz Green Energy Standard Compliance: Energy Star Certification EXTERNAL HARD DRIVE Storage Capacity: 2TB Interface: USB 3.0 color black xxxxxxxxxxxxxxxxxxxxxxxx REF: PR No. 2019-349 dated April 03, 2019 PUR: for official use of CFCR-PMO NOTE: In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements: | 10 | pcs | 5,500.00 | |

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| Warranty | | Price Validity | |
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| Printed Name/Signature/Date | | | |
| Tel. No./Cellphone No. | | | |



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| | <div>1. Valid Business Permit/Official Receipt (Application for Renewal of Business Permit)</div> <div>2. PhilGEPS Registration No. (Please indicate on the space provided above)</div> <div>3. Accomplished and Notarized Omnibus Sworn Statement</div> <div>4. Others</div> <div>a. Any documents to prove that the signatory of the quotation is authorized representative of the company, or</div> <div>b. Photocopy of ID bearing the picture/signature of the representative issued by the company</div> <div>* Please submit your quotation and other documents required in the RFQ using our official Request for Quotation (RFQ) Form. You can secure a copy of the said RFQ to Procurement Section, General Services Division, Administrative Service, DILG. For ABC of more than Php50,000.00 you can also download our RFQ at PhilGEPS and DILG Website.</div> <div>Deadline:</div> <div>* Please submit your quotation/s in SEALED ENVELOPE/S on or before April 16, 2019, 8:00am addressed to the DILG Shopping and Small Value Procurement Committee (SSVPC) Non inclusion of eligibility documents inside the envelope will be ground for disqualification.</div> | | | | |

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|----------|--|----------------|--|
| Warranty | | Price Validity | |
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Printed Name/Signature/Date

Tel. No./Cellphone No.