



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City

MODE OF PROCUREMENT: NEG. PROC. - SVP		RFQ No. : 2019-115
Name of Procuring Entity: DILG	Date: March 1, 2019	
Office/End User:	INFORMATION SYSTEMS AND TECHNOLOGY MANAGEMENT SERVICE (ISTMS)	
Company Name		
Address		

PhilGEPS Registration No.
Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

- TERMS AND CONDITIONS:**
1. Bidders shall provide correct and accurate information required in this form.
 2. Bidders may quote for any or all items.
 3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.
 4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
 5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
 6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
 7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
 8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
 9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC): Php 112,500.00	 ELNORA A. VELASCO Chief, General Services Division
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ITEM NO.	ITEM DESCRIPTION		QTY.	UNIT	ABC PER UNIT OF ITEM	TOTAL PRICE
1	Procurement of meals for the conduct of activity for "ICT Policy Formulation Training and Workshop" by the Information Systems and Technology Management Service (ISTMS)		45	pax	112,500.00	
	Date of Activity: 1. March 25-29, 2019					
	Provision for the following:					
	Meal	Preferred Menu	ABC per Meal	YES	NO	
	AM Snack	March 25, 2019 Arrozcaldo with Chicken & Tokwa Juice / Coffee	75.00	[]	[]	
		March 26, 2019 Sopas / Slice Puto Juice / Coffee				
		March 27, 2019 Spaghetti / Slice Bread Juice / Coffee				
March 28, 2019 Pancit and Slice of Bread Juice / Coffee						
March 29, 2019 Pancakes with Buuter and Syrup Juice / Coffee						
Lunch	March 25, 2019 Steam Rice Cream of Corn Soup Beef Strips with Mushroom Roast Chicken Mixed Vegetables in Oyster Sauce Leche Flan Juice / Coffee	350.00	[]	[]		
	March 26, 2019 Steam Rice Egg Drop Soup Grilled Boneless Bangus with Mango Salsa Pork Tonkatsu Sautted Green Beans / Mushrooms Buco Pandan Juice / Coffee					

-page 1 of 3-

Warranty		Price Validity	
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After having carefully read and accepted your General Conditions. I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.

Revised Form 2012

AS:GSD:PS

]]]:EAV:LBC:IMC:PS



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APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 112,500.00


ELNORA A. VELASCO
Chief, General Services Division

ITEM NO.	ITEM DESCRIPTION			QTY.	UNIT	ABC PER UNIT OF ITEM	TOTAL PRICE
	Meal	Preferred Menu	ABC per Meal	YES	NO		
	Lunch	March 27, 2019 Steam Rice Pumpkin with Spinach Soup Chicken and Asparagus Fried Beef with Oyster Sauce Stir Fried Vegetables Fresh Fruits Juice / Coffee	350.00	[]	[]		
		March 28, 2019 Steam Rice French Onion Soup Buttered Corn & Carrots Beef Caldereta Grilled Boneless Bangus Matamis na Saging with Sago Juice / Coffee					
		March 29, 2019 Steam Rice Cream of Corn Soup Pinaputok na Tilapia Chicken Menudo Stir Fried Vegetables Buco Lychee Juice / Coffee					
	PM Snack	March 25, 2019 Tuna Pasta Carbonara Juice / Coffee	75.00	[]	[]		
		March 26, 2019 Pancit Palabok and Puto Juice / Coffee					
		March 27, 2019 Ginatan with Inangit / or Ube Juice / Coffee					
		March 28, 2019 Guinataang Halo-Halo Juice / Coffee					
		March 29, 2019 Baked Macaroni with Garlic Toast Juice / Coffee					

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Warranty		Price Validity	
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Tel. No./Cellphone No.

Revised Form 2012

AS:GSD:PS

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ITEM NO.	ITEM DESCRIPTION			QTY.	UNIT	ABC PER UNIT OF ITEM	TOTAL PRICE
	Meal	Preferred Menu	ABC per Meal	YES		NO	
	All meals are inclusive of at least one (1) round of juice/soft drinks			[]		[]	
	Free-flowing coffee for the duration of the event			[]		[]	
	Guaranteed no. of participants: 75% out of the total target			[]		[]	
	<p>Reference: Memorandum for the COBAC Approved and funded PPMP Approved and Funded Activity Design</p> <p>Purpose: For the Official use of the ISTMS</p> <p>In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements.</p> <p>1. Valid Business Permit / Application for Renewal with Official Receipt and 2018 Business Permit (for those who do not have Business Permit for 2019 yet) 2. PhilGEPS Registration No. (Please indicate on the space provided above) 3. Accomplished and Notarized Omnibus Sworn Statement 4. Others: a. Any documents to prove that the signatory of the quotation is authorized representative of the company, or b. Photocopy of ID bearing the pictures/signature of the representative</p> <p>Important: Please submit your SEALED quotation/s together with the eligibility requirements addressed to the Shopping and Negotiated Procurement Committee (SNPC) on 8:00 a.m. of March 7, 2019.</p>						

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