
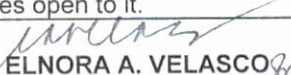


<div><div>REPUBLIC OF THE PHILIPPINES DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City</div></div>		<div>Document Code FM-QP-AS-GSD-06-03</div> <table><tr><td>Rev. No.</td><td>Eff Date</td><td>Page</td></tr><tr><td>01</td><td>2016-11-02</td><td>1 of 4</td></tr></table>				Rev. No.	Eff Date	Page	01	2016-11-02	1 of 4
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MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT		RFQ No. : 2019-112									
Name of Procuring Entity: DILG		Date: February 28, 2019									
Office/End User: VARIOUS OFFICES											
Company Name											
Address											
PhilGEPS Registration No.											
Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.											
TERMS AND CONDITIONS:											
1. Bidders shall provide correct and accurate information required in this form. 2. Bidders may quote for any or all items. 3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission. 4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. 5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. 6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.			7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). 8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. 9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages prejudice to other courses of action and reaches ten (10) percent of the amount of the contract, without remedies open to it.								
APPROVED BUDGET FOR THE CONTRACT (ABC): Php 218,804.95			<div> ELNORA A. VELASCO Chief, General Services Division</div>								
Item No.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT						
1	Board, Bristol, A4, 250 shts/ream (colored)	7	ream	963.83							
2	Board, Bristol, A4, 250 shts/ream (colored) red	2	ream	1,086.67							
3	Board, Bristol, 8 1/2 x 13", 250 shts/ream (white)	44	ream	1,058.13							
4	Board, Bristol, 8 1/2 x 13", 250 shts/ream (colored)	3	ream	1,029.17							
5	Board, Specialty, A4, natural white/ pale cream, 10shts/pack,	9	pack	1,095.33							
6	Board, Specialty, 8-1/2" x 13", natural white/ pale cream, 10shts/pack, 220g	10	pack	1,065.84							
7	Copy Paper, A4, 80gsm, color: Blue	2	ream	450.00							
8	Copy Paper, A4, 80gsm, color: Green	2	ream	450.00							
9	Copy Paper, legal size, 80gsm, color: Yellow, 500 sheets	3	ream	472.50							
10	Copy Paper, legal size, 80gsm, color: Pink, 500 sheets	1	ream	481.67							
11	Stick-One, Ruled Pad, 100 sheets, 4" x 6"	65	pad	173.73							
12	Notebook, Stenographer's 60 lvs	50	piece	21.75							
13	Photo Paper, A4, 20 sheets/pack	15	pack	114.17							
14	Photo Paper, A4, 20 sheets/pack (matte)	3	pack	102.33							
15	Sticker, A4, white, 10shts/pack	15	pack	62.85							
16	Paper-Ultra-Fine and board with a very smooth velevety surface, and clear look through, size: 8 1/2 x 13", color ivory, 260gsm	130	pack	92.83							
17	Binding Tape, cloth, 1"x15 yds	21	roll	128.89							
18	Binding Tape, cloth, 2"x15 yds	11	roll	189.09							
19	Correctible Film Ribbon F746BKSC/AX 200/210	10	roll	210.33							
20	Correction Pen, 9-10ml	10	piece	61.38							
-page 1 of 4											
Warranty		Price Validity									
After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.											
				Printed Name/Signature/Date							
				Tel. No./Cellphone No.							

Revised Form 2012

AS:GSD:PS


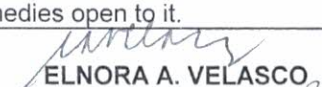
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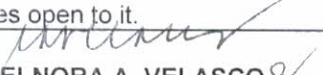
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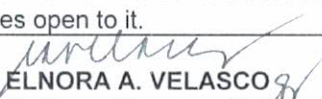


 <b>REPUBLIC OF THE PHILIPPINES</b> <b>DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT</b> DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City		<b>Document Code</b> FM-QP-AS-GSD-06-03			
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<b>MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT</b>		<b>RFQ No. : 2019-112</b>			
<b>Name of Procuring Entity:</b> DILG		<b>Date:</b> February 28, 2019			
<b>Office/End User:</b> VARIOUS OFFICES					
<b>Company Name</b>					
<b>Address</b>					
<b>PhilGEPS Registration No.</b>					
Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.					
<b>TERMS AND CONDITIONS:</b>					
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;">           1. Bidders shall provide correct and accurate information required in this form.            2. Bidders may quote for any or all items.            3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.            4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.            5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.            6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.         </div> <div style="width: 48%;">           7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).            8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.            9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages prejudice to other courses of action and reaches ten (10) percent of the amount of the contract, without remedies open to it.         </div> </div>					
<b>APPROVED BUDGET FOR THE CONTRACT (ABC):</b> Php 218,804.95					
 <b>ELNORA A. VELASCO</b> Chief, General Services Division					
Item No.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
21	Correction Tape, at least 12 meters	190	piece	56.85	
22	Double Adhesive Tape, 1" x 10 yards, with foam	14	roll	170.23	
23	Glue Stick, permanent, 28oz	20	piece	40.75	
24	Oil, for gen. purpose lubricant, 120ml	5	piece	119.00	
25	Paper Fastener, plastic, 50 pcs/box	8	box	45.67	
26	Push Pin, flat head type, assorted colors, 100 pieces per case	3	case	91.67	
27	Stapler, load cap: 210 staples, no. 35	5	piece	598.00	
28	Staple Remover, metal jaw type	22	piece	21.38	
29	Tab, "Please Sign", 50s/sets, asstd colors	180	set	112.61	
30	Tab, Arrow Flags, 10 x 48mm, 25shts/set, 7 clr/pack	20	set	52.00	
31	Ball pen, fine point, Black	274	piece	7.44	
32	Ball pen, fine point, Blue	274	piece	7.86	
33	Ball pen, fine point, Red	134	piece	7.67	
34	Sign Pen, Fine Point, Green, Gel 0.5	241	piece	31.10	
35	Sign Pen, Fine Point, Blue, Gel 0.7	98	piece	31.05	
36	Letter Tray (2-Tier Tray), metal (desk organizer)	6	piece	409.17	
37	Folder, Pressboard	50	piece	39.25	
38	Pay Envelopes 500 pcs/box 8 1/2	10	box	288.33	
39	Board Cork Board, wall type, with aluminum frame, 4ft x 8ft	1	piece	3,544.67	
40	Board Cork Board, wall type, with aluminum frame, 2ft x 3ft	1	piece	728.33	
-page 2 of 4-					
<b>Warranty</b>		<b>Price Validity</b>			
After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.					
<b>Printed Name/Signature/Date</b>					
<b>Tel. No./Cellphone No.</b>					



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Item No.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT						
41	Note Pad, Stick on, 6" x 8", Lined, canary yellow (100 sheets/pad)	24	pad	180.10							
42	Extension Cord, 5 meters, 8 gang w/ USB port	5	piece	892.95							
43	Extension Cord, Extension Cord, w/ 3 sockets 5 meters long	2	piece	863.33							
44	Digital charger power for AA/AAA/9V	2	piece	902.50							
45	Battery Rechargeable. AA	7	piece	389.50							
46	Battery Rechargeable. AAA	7	piece	318.25							
47	Conqueror, size A4, color beige	10	box	1,650.00							
XXXXXXXXXXXXXXXXXXXXXXXXXXXX REF: PR No. 2019-205, 2019-202, 2019-199, 2019-220, 2019-212, 2019-225, 2019-210, 2019-196, and 2019-214 Pur: for official use of Various Offices <b>Note:</b> *In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements. 1. Valid Business Permit for 2019 (Application for Renewal with Official Receipt and Business Permit- for those who do not have Valid Business Permit yet) 2. PhilGEPS Registration No. (Please indicate on the space provided above) 3. Accomplished and Notarized Omnibus Sworn Statement 4. Others: a. Any documents to prove that the signatory of the quotation is authorized representative of the company, or b. Photocopy of ID bearing the pictures/ signature of the representatives.											
-page 3 of 4-											
Warranty		Price Validity									
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<div>Other Instruction:</div> <div>* Please submit your quotation using our official Request for Quotation (RFQ) Form. You can secure a copy of the said RFQ to Procurement Section, General Services Division, Administrative Service, DILG.</div> <div>*Please submit your quotation/s in <b>SEALED ENVELOPE/S on/or before February 27, 2019 at 8:00 am</b> addressed to the DILG Shopping and Negotiated Procurement Committee (SNPC). Non inclusion of Eligibility Documents inside the envelope will be ground for Disqualification.</div> <div>*1st Extended deadline:</div> <div>*Please submit your quotation/s in <b>SEALED ENVELOPE/S on/or before March 7, 2019 at 8:00 am</b> addressed to the DILG Shopping and Negotiated Procurement Committee (SNPC). Non inclusion of Eligibility Documents inside the envelope will be ground for Disqualification.</div>												
<div>-page 4 of 4-</div> <div>Warranty</div> <div>Price Validity</div> <div>After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.</div> <div>Printed Name/Signature/Date</div> <div>Tel. No./Cellphone No.</div>												