



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City
<http://www.dilg.gov.ph>

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CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

MINUTES OF THE MEETING

Pre-Bidding Conference for the Procurement of Corporate Anti-Virus Software
September 25, 2018 – 2:30 PM
8th Floor, DILG-NAPOLCOM Center

PRESENT:

- | | | |
|---|---|------------------------------|
| 1. ASEC. RICOJUDGE JANVIER M. ECHIVERRI | - | Chairperson, COBAC |
| 2. ATTY. JENA J. JAVAREZ | - | Vice Chairperson, COBAC |
| 3. DIR. ROLYN Q. ZAMBALES | - | Member, COBAC |
| 4. DIR. LOIDA S. LINSON | - | Member, COBAC |
| 5. DIR. VIVIAN P. SUANSING | - | Member, COBAC |
| 6. ATTY. CYNTHIA L. PULIDO | - | Member, COBAC |
| 7. ATTY. ROSE SHAYNE T. DUAZO | - | Member, TWG-G&S |
| 8. MS. BEATRIZ Z. QUIAMBAO | - | Member, TWG-G&S |
| 9. MS. MARY KATHLEEN P. SARMIENTO | - | Member, TWG-G&S |
| 10. ENGR. REY L. NEO | - | Member, TWG-G&S |
| 11. MS. DORIS G. LABOG | - | Member, BAC Secretariat |
| 12. MR. ROLDAN P. PINEDA | - | Member, BAC Secretariat |
| 13. MR. RONALDO DG. REYES | - | Member, BAC Secretariat |
| 14. MS. MURIEL T. AUTENCIO | - | Member, BAC Secretariat |
| 15. MS. LAURENE ASHLEY QUIROS | - | Member, BAC Secretariat |
| 16. MS. FAE LOISE SALOSAGCOL | - | BAC Secretariat Section, GSD |
| 17. MS. FAYE MICHELLE MARAGGUN | - | BAC Secretariat Section, GSD |
| 18. MS. TERESITA C. MORALES | - | End-User, ISTMS |
| 19. MR. RALPH REGALA | - | End-User, ISTMS |

OBSERVER:

- | | | |
|--------------------------------|---|---|
| 1. MR. BERNARDINO S. ALINDOGAN | - | People Power Volunteers for Reform (PPVR) |
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PROSPECTIVE BIDDERS:

- | | | |
|-------------------------------------|---|--|
| 1. AMERICAN TECHNOLOGIES INC. (ATI) | - | represented by Pearl Setarios, Mimi Gallardo, Rico Labarro, and Roldan Tolentino |
| 2. E-PLDT | - | represented by Jeannie Julia, Pav Sambuang, Kaye Caday-Limon, Gianne Orrola |

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- 3. SIM COMPUTER - represented by CJ Inid
- 4. TIGER CONSULTING - represented by Christine Vidad

I. CALL TO ORDER:

Asec. Ricojudge Janvier M. Echiverri, Chairperson of the Central Office Bids and Awards Committee (COBAC), called the meeting to order at 2:44 in the afternoon upon confirmation from the BAC Secretariat that there was a quorum to proceed with the Pre-Bidding Conference for the Procurement of Anti-Virus Software.

II. AGENDA:

Pre-Bidding Conference for the Procurement of Anti-Virus Software by the Information Systems and Technology Management Service (ISTMS), with the Approved Budget for the Contract (ABC) of Six Hundred Twenty-Seven Thousand Pesos (Php 627,000.00).

II. BUSINESS MATTERS:

Asec. Echiverri acknowledged the presence of the COBAC Members, Technical Working Group (TWG) for Goods and Services, BAC Secretariat, and the End-User Representatives from the ISTMS, and representatives from the prospective bidders.

He asked the bidders if they have questions or clarifications about the procurement at hand.

Ms. Jeannie Julia of E-PLDT asked if the anti-virus software should be compatible with the existing fleet.

Ms. Teresita Morales of ISTMS answered that it is not necessarily be compatible with the existing fleet.

Ms. Julia further asked if the installation and training are included in the requirement.

Ms. Morales answered yes.

Ms. Pearl Setarios of ATI asked if the anti-virus software will be deployed in the Central Office only or in the Regional Offices.

Ms. Morales replied that it will deployed in Central Office only.

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Ms. Julia clarified about the payee in case they will submit a Manager's Check as Bid Security.

Asec. Echiverri answered that it should be payable to DILG.

Ms. Doris Labog, Member of BAC Secretariat, informed the Body that a Bid Bulletin will be issued to amend the payee of the Manager's Check from DILG COBAC to DILG.

Mr. Rico Labarro of ATI asked if onsite support is included.

Ms. Morales answered yes.


Asec. Echiverri asked if there are further questions from the prospective bidders.

The bidders answered none.


IV. ADJOURNMENT:

Having no other business to discuss, the Body adjourned the meeting at 2:52 p.m.

Prepared by:


DORIS G. LABOG
 Member, COBAC Secretariat

Noted by:


ELNORA A. VELASCO
 Head, COBAC Secretariat

ASEC. RICOJUDGE JANVIER M. ECHIVERRI
 Chairperson, COBAC

By:


ATTY. JENA J. JAVAREZ
 Vice Chairperson, COBAC